



REQUEST FOR EXCUSED ABSENCE

To Whom It May Concern:

This letter serves as official verification that the student listed below is a registered athlete with NC GOLD Volleyball Academy and is scheduled to participate in an official club volleyball tournament during the dates indicated below.

Competitive club volleyball requires athletes to travel throughout the season to regional and national tournaments sanctioned by major volleyball organizations. These events are an important part of the athlete's development and, on occasion, require travel during the school week.

Student Name: _____

Grade: _____

School: _____

Tournament: _____

Location: _____

Dates of Requested Absence: _____

On behalf of NC GOLD Volleyball Academy, we respectfully request that this student's absence be considered an excused absence due to participation in this scheduled athletic event. We also respectfully request that the student be given the opportunity to make up any missed assignments, quizzes, tests, or other academic work in accordance with your school's attendance policies.

We sincerely appreciate your understanding and support of our student-athletes as they pursue excellence both in the classroom and in competitive athletics.

Please feel free to contact us with any questions.

Thank you,

Jaci Leitgeb

Owner/Director

NC GOLD Volleyball Academy

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